

**Female Marketing and Communications Volunteer**

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| **Organisation Name** | Clean Break Theatre Company |
| **Organisation Overview** | Clean Break uses theatre to keep the subject of women in prison on the cultural radar, helping to reveal the damage caused by the failures of the criminal justice system. Through our unique repertory of new plays and our members programmes, we raise difficult questions, inspire debate, and help to effect profound and positive change in the lives of women with experience of the criminal justice system. |
| **Directions** | Buses: C2, 46, 134, 214, 393  Tube: Kentish Town (northern line)  Overground: Kentish Town West |
| **Role Title** | Female Marketing and Communications Volunteer |
| **Responsible to** | Marketing Manager |
| **Purpose/summary of role** | We are keen to recruit an enthusiastic volunteer who is looking to pursue a career in marketing and is keen to learn |
| **Description of tasks** | Creating content for social media and website  Competitor research  Small amounts of design work  Copy writing  Email marketing |
| **Time Commitment** | Flexible  Monday, Tuesday or Friday  10.30am – 4pm |
| **Skills and Qualifications** | Administration  Key eye to detail  Good communication skills  Creative flare  Research skills |
| **Disabled access** | Yes. Wheelchair accessible |
| **Training and Induction** | Yes. You will be given an induction training for the various aspects of the work |
| **Expenses** | Yes. Travel and Lunch |
| **Recruitment Method** | CV, Interview, reference, trial period, DBS  The post is open to women only (exempt under the Equality Act 2010 Schedule 9, Part 1) |
| **Contact information** | Samantha McNeil- Volunteer Coordinator  2 Patshull Road  Kentish Town  London  NW5 2LB  Tel: 020 7 482 8600  Email: general@cleanbreak.org.uk  Web: www.cleanbreak.org.uk |